



JOINT ENTRANCE EXAMINATION (Advanced)-2020
Indian Institute of Technology Kharagpur
Kharagpur – 721 302, India

No. IIT/JEE (Advanced)-2020/IR-29/01

Date: November 01, 2019

Subject: Deputation of Institute Representatives for the conduct of JEE(Advanced)-2020.

The Joint Entrance Examination, JEE (Advanced)-2020 will be held on May 17, 2020 (Sunday) in various Centres under IIT Kharagpur Zone. The Examination will have two Papers of 3-hour duration each consisting of Physics, Chemistry and Mathematics and it will be a Computer Based Test (CBT).

Like every year, Institute Representatives (combination of Academic and non Academic staff) will be deputed to various examination Centres of IIT Kharagpur Zone. Therefore, **the Faculty Members / other Academic Staff Members / Scientific Officers / Administrative/ Technical Officers / Staff Members not below the rank of Junior Assistant / Junior Technician / Junior Laboratory Assistant** are requested to give their choice of Examination Centres for deputation as Institute Representatives (IR) for the conduct of JEE (Advanced) – 2020 subject to the following conditions :

- a) Employees, whose near relative(s)¹ is/are expected to appear in **JEE (Advanced) - 2020 are not eligible** for this assignment.
- b) Preference will be given to those who did not act as IR with GATE-2020, JEE (Advanced)-2019 and JEE (Advanced)-2018.
- c) Institute Representatives (IR) deputed to the Examination Centre will have to reach the destination one day prior to the date of examination and return to the Institute with the examination materials as soon as the examination is over, by the first available conveyance or as arranged by JEE Office.

¹ **Near Relative means:** Wife, Husband, Son, Daughter, Grand-son, Grand-daughter, Brother, Sister, Nephew*, Niece*, Uncle, Aunt, First Cousin, Sister-in-law, Brother-in-law, Son-in-law, Daughter-in-law or dependent persons **OR** any one in whom the Institute Representative has a special interest.


* Nephew and Niece would mean Son and Daughter of Brother or Sister of Institute Representative as well as Son and Daughter of Brother or Sister of his/her Spouse.

- d) The deputed members for each Centre must travel together as a team. Logistics for the travel and stay of IRs will be arranged by JEE (Advanced)-2020.
- e) Those members, who intend to be deputed for the assignment, may opt for three places of choice in order of preference. The list of Cities is available in **Annexure-1**.
- f) Remuneration will be paid as per approved norms.

Interested Faculty/Staff members are requested to fill the choices online through the link <http://jeeadv.iitkgp.ac.in/ir20> latest by the afternoon of November 22, 2019, 5.00 PM. The choice-cum-nomination sheet generated as PDF has to be signed and forwarded by the respective Heads of the Departments / Centres / Schools / Sections / Units and sent to the JEE Office by the deadline.

Members selected as IR will be intimated individually at a later date.


(Prof. Mihir Kumar Dash)
Vice Chairman
JEE(Advanced)-2020


(Prof. Ashok Kumar Pradhan)
Chairman
JEE(Advanced)-2020

Encl: As stated.

To
All Heads of the Departments/Centres/Schools/Sections/Units - with a request to circulate the same among the employees concerned.

Copy to:

1. Secretary to Director
2. Secretary to Deputy Director
3. Secretary, Dean's Office
4. Secretary, Registrar's Office
5. JEE Notice Board
6. Office Copy

**LIST OF CITIES WITH CODE NUMBER FOR WHICH
OPTION MAY BE GIVEN**

Sl. No.	City Name	Code No.
ANDHRA PRADESH		
1	Visakhapatnam	502
2	Vizianagaram	503
CHATTISGARH		
3	Bhilai	504
4	Bilaspur	505
5	Raipur	506
JHARKHAND		
6	Bokaro	507
7	Dhanbad	508
8	Jamshedpur	509
9	Ranchi	510
ODISHA		
10	Berhampur (Ganjam)	511
11	Bhubaneswar	512
12	Cuttack	513
13	Rourkela	514
14	Sambalpur	515
WEST BENGAL		
15	Asansol	516
16	Baharampur (Murshidabad)	517
17	Durgapur	518
18	Kalyani (Nadia)	519
19	Kharagpur	520
20	Kolkata (North)	521
21	Kolkata (South)	522

MK
(Prof. Mihir Kumar Dash)
Vice Chairman
JEE(Advanced)-2020

Ashok Kumar Pradhan
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Chairman
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